



## Application Form & Application for Admission

### Personal Data

\*Sex  female  male  diverse Academic Degree(s) \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Home Address (Street, Street no., Apt. no., \_\_\_\_\_  
Postal Code, City, Country) \_\_\_\_\_

Phone/Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Social Insurance Number \_\_\_\_\_ Nationality \_\_\_\_\_

*\*Personal Data as specified in passport/id-card*

### Education

#### Previous Studies

Have you already studied at the University of Vienna?  yes  no

Have you already studied at another Austrian University?  yes  no

\*Your Austrian University Registration Number \_\_\_\_\_

*\*In case you have already studied at an Austrian University, it is required to declare your Austrian University Registration Number!*

#### Completed Study Programs:

*(Attach separate sheet if necessary)*

University/Univ. of Applied Sciences (FH) \_\_\_\_\_

Field(s) of Study \_\_\_\_\_

Year of Graduation \_\_\_\_\_

Extracurricular Activities \_\_\_\_\_

*(Attach separate sheet if necessary)*

Publications \_\_\_\_\_

*(Attach separate sheet if necessary)*

*Please list any further qualifications in your CV.*

## Languages

English  B2  C1  C2  native

European language levels: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

If English is not your native language: Have you taken the Test Of English as a Foreign Language (TOEFL) or any other standard English examination?

yes  no

Name of Examination	_____	Date	_____
Location of Test Center	_____	Score	_____

If no: Any Other Proof of English Language Proficiency \_\_\_\_\_

Please provide a copy of your standard English examination or of any other proof of your English language proficiency.

## Alternative Compulsory Module

- Introduction to Legal Studies for Non-Lawyers  
 Moot Court Competition

Depending on the educational background of participants there are two alternative compulsory modules from which one has to be completed. For non-lawyers an introduction to legal studies will be offered. To elaborate on the combination of theoretical knowledge with practical skills, the opportunity to participate in a trial simulation ("Moot Court") is offered for lawyers. Please indicate which alternative compulsory module you would be interested in. Should you have prior knowledge in both or in none of the two areas, the decision which of the two alternative compulsory modules you attend is subject to prior permission by the scientific director.

## Current Employment

Name of Employer \_\_\_\_\_  
Address of Employer (Street, Street no., Apartment no., \_\_\_\_\_  
Postal Code, City, Country) \_\_\_\_\_  
Phone/Fax \_\_\_\_\_ E-Mail \_\_\_\_\_  
Position \_\_\_\_\_  
Employed Since \_\_\_\_\_  
In Current Position Since \_\_\_\_\_  
Career Goal \_\_\_\_\_

Please provide a detailed list of all your previous employments in your CV.

## Funding

- I will bear the costs myself  
 The costs will be covered  completely  partly by \_\_\_\_\_  
 I was granted a scholarship for this Program by: \_\_\_\_\_

## How did you learn about this Postgraduate Program?

- |  |   |
|--|---|
| <input type="checkbox"/> Print media/advertisements/magazines                        | <input type="checkbox"/> Newsletter                                 |
| <input type="checkbox"/> Website   | <input type="checkbox"/> Student/Alumni of the University of Vienna |
| <input type="checkbox"/> Internet/search engines/plattforms for continuing education | <input type="checkbox"/> Social Media (Facebook/Twitter/Xing etc.)  |
| <input type="checkbox"/> Fairs/Events  | <input type="checkbox"/> At recommendation of: _____                |
| <input type="checkbox"/> Alumnaverband   | <input type="checkbox"/> Others: _____                              |

## Preferred Contact Address

Private address  Professional address

## Application

I hereby apply for the Postgraduate Program *Human Rights* (LL.M.) (2 semesters). My application is binding. The tuition fee for this Postgraduate Program is € 13.000,- (incl. students' unions fee). For additional semesters (beyond the standard period of study) the regulation of the University of Vienna applies. In the Postgraduate Program *Human Rights* one semester of tolerance is granted with no additional fees. For each following semester an additional tuition fee (incl. students' union fee) is to be paid. The tuition fee is exempt from value-added tax. Travel, accommodation, living expenses, health insurance and expenses for teaching materials (books, lecture notes, etc.) are not covered by the tuition fee. All bank charges incurred for remitting the tuition fee must be covered by the applicant.

The number of spaces is limited. Admission to the Program is subject to the number of spaces available, time of application and the applicant's qualifications. The basis is the curriculum as published in the University Gazette in its respective valid edition. All postgraduate programs are extraordinary study programs pursuant to the Austrian University Act of 2002. Students of postgraduate programs are admitted as extraordinary students.

The tuition fee (€ 13.000,-) consists of two installments (half of the tuition fee each). The first installment is due upon notification of admission and the second installment is due before the start of the second semester.

Cancellation of the application has to be submitted in writing. Within 14 days after the notification of admission the cancellation will be exempt of charges. After this period and no later than 6 weeks before the start of the Program, the cancellation fee will be 10% of the tuition fee (€ 1.300,-). The cancellation fee will be 100% of the tuition fee after the beginning of the Program and outstanding installments are still to be paid. The tuition fee will not be refunded if the applicant drops out of the Program.

The Postgraduate Center reserves the right to cancel the Program for compelling reasons before it starts. In this case, all tuition fees paid will be refunded. The Program Director reserves the right to make necessary changes to the curriculum, to change the venues and to make any organizational changes needed upon short notice.

## Please attach copies of the following documents to this application form in English

1. Curriculum Vitae (2 pages)
2. Letter of motivation (1-2 pages)
3. University diploma (Academic degrees or any other graduation diplomas)
4. Proof of English language proficiency (B2 level)
5. Copy of passport

## Please sign this form and send your complete application to:

University of Vienna - Postgraduate Center  
Postgraduate Program  
Human Rights  
Mag. Salome Manolas  
Spitalgasse 2, Court 1, Entrance 1.14.1  
1090 Vienna  
T: +43-1-4277-10816  
[humanrights-master@univie.ac.at](mailto:humanrights-master@univie.ac.at)

I agree to the processing of my personal data mentioned above by the University of Vienna and the Ludwig Boltzmann Institute for the purpose of information mailings. My personal data will not be transferred to third parties. My personal data will be erased as soon as the purpose of the processing activity has been fulfilled and if no other statutory storage period applies. I hereby declare that I have been informed and am fully aware of my rights as a data subject (right to be informed/right to rectification/right to erasure, etc.) pursuant to articles 12-21 of the General Data Protection Regulation. I hereby declare that I am giving my consent freely. I have also been informed that I have the right to withdraw my consent at any time informally with future effect, and without any negative consequences for me. I can withdraw my consent by contacting the University of Vienna at: University of Vienna, Postgraduate Center, Campus of the University of Vienna, Spitalgasse 2, courtyard 2, 1090 Vienna, or by sending an e-mail to [info@postgraduatecenter.at](mailto:info@postgraduatecenter.at). The University of Vienna and any processors will erase all relevant personal data stored as soon as they receive my withdrawal of consent.

**Date, Place** \_\_\_\_\_

**Signature** \_\_\_\_\_

I hereby confirm with my signature to the best of my knowledge and belief that the information I have given in this application and in all attached supporting documents is complete and correct .

**Date, Place** \_\_\_\_\_

**Signature** \_\_\_\_\_